

Minnesota Hunter Jumper Association

Board of Directors (BOD) Meeting Minutes

January 17, 2022

Virtual Zoom Meeting

Name	Present	Name	Present	Name	Present	Name	Present
Norine Wilcox '23	X	Alyssa Deering '24	X	Jeni McDermott '22*			
Kaylyn Cody '24	X	Heather Fites '22*	X	Anna Renier '22*			
Betsy Gambach '22	X	Mia Forbes '22*		Megan Schnebly '22*	X		
Pat Perry '22*	X	Christina Hayden '24	X	Gina Vlahos '24	X		
Kelsey Ostberg '21		Betsy Kieffer '22	X				

*Eligible to run for another term

Summary of Motions

Motion	Moved	Second	Approved	Not Approved	Comment
Meeting Minutes (November Special Meeting)	Cody	Kieffer	X		Correction needed to Item #4 of the meeting notes
Meeting Minutes (November Meeting)	Cody	Fites	X		
Treasurer's report – (October/November/December)	Kieffer	Gambach	X		
Adjourn	Kieffer	Fites	X		

Meeting called to order by Norine Wilcox at 6:32 pm.

1. WHJA Announcement – Guest speaker: Mark Aplin

In response to some concerns received by the MHJA Board, Mark Aplin chair of Zone 6 was invited to provide insights on the announcement. Mark shared that WHJA was planning to take 2022 to reset some of its initiatives and priorities. The main take away from Mark's comments - stay flexible with horse show requirements and maintain good open communication with membership.

2. Meeting Notes (November & November Special Meetings):

November Special Meeting Notes - motion by Kaylyn Cody to pass with a correction to Item #4 in the notes and second Betsy Kieffer. Approved - No opposed.

November Meeting – motion by Kaylyn Cody and second Heather Fites. Approved – no opposed

3. Treasurer's Report: Motion by Betsy K. and second Betsy G. Approved – No opposed

a. October/November/December Total Revenue: \$288,419.75

b. October/November/December Expense: \$264,083.19

c. The Treasurer's Report provides additional details.

d. Reviewed the Minnesota Harvest Horse Show financials.

a. Great horse show overall. Revenue slightly down attributed to lower horse entries (down ~15 horses) and COVID. Ideal number of horses for the show is 250.

Sponsorships strong – all the boxes were sold out, dinners sold out as well. Expenses –

anticipate next year may bring additional expenses on a couple of different areas. Not a lot of room to reduce expenses. Transportation cost increased in 2021 and likely in 2022. Facility rental went up and is expected to be similar or higher in 2022. Goal in 2021 was to break even. Some concessions were made to break even. All payments and collections have been resolved allowing the budget to be closed out for 2021.

- b. 1099 form submitted to tax preparer and the application and fee for the 2022 MHHS has been paid.
4. **Newsletter:** Norine reported for Heather Parish. The next deadline for the Newsletter is February 18th and will be the Year End (YE) award addition. Heather F has posted the format for photos on the website and Facebook. The cost for the newsletter publication will increase in 2022. Betsy G. asked about publishing the note, she authored to the MHJA juniors on behalf of the Board, in the Newsletter. Norine suggested that Betsy G. coordinate with Mia Forbes on best way to distribute the note.
5. **Meeting Structure for 2022:** Meeting to follow Roberts Rules. Committees will report out as needed. Chairs of committees were asked to request time at a meeting and provided any supporting information to Norine 10 calendar days prior to the next meeting so the agenda can be prepared and go out 5 calendar days before our meeting. Because the BOD meeting is on February 7th, the due date for time requests is January 31st and the agenda to follow by February 3rd.
6. **Year End Awards:** The originally planned distribution date for awards of Saturday 2/5 may need to be pushed back. The scrim order has been delayed with no definite delivery date. Betsy K is working with Patti Nelson to lock down a date. Other items such as Champion Halters and ribbons confirmed to be ready; perpetual awards collected and on target; program and other supplies on schedule. The plan is to distribute the awards from St. Croix saddlery. The committee is working on the details to make the pickup more of an event with the opportunity for people to take picture in front of MHJA banner, etc. Need to confirm delivery date for the scrim before delaying the pickup date. Committee will make decision.
7. **Committee Selection and Finalization of Chairs:** Assignment as noted in attached table.
8. **Membership:** update provided by Nancy Giachetti by email on 1-17-22. We had 55 renewed memberships as of 1-17-22. 83% of those memberships registered as competitors and 16% as sustaining members. Of the 83% competitors, 43% were Juniors. Discussed frequency of publishing the membership list. It was suggested the list be updated once a month through April and then after each horse shows. General comment about the decline of sustaining members.
9. **Old or new business:** Kaylyn brought up the continued interest in clinics. She mentioned Christy Weflen of St. Croix Saddlery noting some riders have sponsorship contracts that may require them to do clinic works and may be a good resource to tap into. Christina Hayden offered to host a clinic at her farm. It was mentioned that clinics were brought up at the Annual Open Meeting as well.

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2022 Board Meeting Dates: Feb 7th, March 21st, April 25th, May 23rd, June 27th, No meeting in July.
Betsy G will host Zoom meetings. Changed meeting time from 6:30pm to 6:45 pm.

Meeting was adjourned at 8:46 pm